

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
<p>4th February 2009</p> <p align="center">1</p>	<p>Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.</p>	<p>Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.</p>
<p>8th July 2009</p> <p align="center">2</p>	<p>Officers were asked to contact the Council's auditors to enquire about best practice examples of Medium Term Financial Plan (MTFP) documents produced by other local authorities.</p>	<p>Officers requested further information regarding best practice examples of MTFPs on 17 July 2009. Examples have yet to be provided to the Committee (TO BE DONE).</p>
<p>29th July 2009</p> <p align="center">3</p>	<p>The Committee agreed that the consultants' report regarding the Arrow Valley Countryside Centre should be pre-scrutinised by the Committee.</p>	<p>This report will be delivered at a meeting of the Committee on 13th January 2010. (WILL BE DONE SOON). Lead Officer, Head of Leisure and Arts.</p>
<p>14th October 2009</p> <p align="center">4</p>	<p>Members agreed that Councillor Braley should liaise with the Head of Strategy and Partnerships at the Council to complete a scoping document for the proposed review of possible actions that could be taken to reduce the length of time individuals remain on the priority waiting list for disabled facilities grants and the lifetime grant.</p>	<p>This action remains to be completed. Lead Member, Councillor Braley, lead Officer, Head of Strategy and Partnerships. Estimated completion date, not specified. (TO BE DONE).</p>

14th October 2009 5	Members agreed that the former Chair of the Role of the Mayor Task and Finish Group, Councillor Chalk, should meet with the Member Services' Officer and IT Services to discuss ways to develop the mayoral pages on the Council's website.	This meeting should be organised in due course. Lead Officer, Members' Services Officer, estimated completion date, not specified. (TO BE DONE).
14th October 2009 6	Officers reported an item that had been raised by the Portfolio Holder for Community Safety for the consideration of the Crime and Disorder Scrutiny Panel.	Members agreed that this item should be referred for consideration at the first meeting of the Panel. Lead Officer, Overview and Scrutiny Support Officer, estimated completion date, not specified. (TO BE DONE).
4th November 2009 7	Members agreed that the Single Equalities Scheme was a suitable item for pre-scrutiny.	This item is scheduled for consideration during this meeting of the Committee. (WILL BE DONE DURING THIS MEETING). Lead Officer, Head of Strategy and Partnerships.
4th November 2009 8	Members requested an explanation from senior Officers as to why it would not be possible to enable the Overview and Scrutiny Committee to pre-scrutinise the budget bids and fees and charges items.	The Head of Finance, Revenues and Benefits to provide this explanation. (TO BE DONE).
4th November 2009 9	Members requested that Officers attend a meeting of the Committee to provide an update on implementation of the Civil Parking Enforcement system.	Officers to organise for this item to be included on the agenda for 13th January. (DONE).

Glossary

MTFP	-	Medium Term Financial Plan
OSSO	-	Overview and Scrutiny Support Officer